



MINUTES
REGULAR MEETING OF THE KENDRICK CITY COUNCIL
MEETING WILL BE HELD AT THE KENDRICK FIRE HALL
600 Main Street
Tuesday January 16th, 2023 at 6:00 PM

The meeting was held at the Kendrick Fire Hall at 6:20 pm. The pledge was dispensed with as it was said at the Public Hearing prior.

Those present: Dodd Snodgrass, Stillman Norton, Jake Gordon, Dave Klatt, Val Norris, and Chelsey Ball. Council members: Jesse Wegner, Angie Coulson, Susan Alexander, Ray Seegmiller, and Mayor Rose Norris, City Maintenance Jake Lustig, and City Clerk/Treasurer Nadine Towne.

1) Consent Agenda:

A. Minutes: Approve December 19, 2023, Regular Meeting Minutes (Action Item)
With the changes made that it was not a unanimous vote for Ray Seegmiller for city council, that Paul Rush was a nay, council member Jesse Wegner made a motion to accept the minutes from December 19th,2023. Council member Ray Seegmiller seconded the motion, all in favor, motion carried.

B. Disbursements: \$ 22,232.37(Action Item)
Council member Jesse Wegner made a motion to approve the disbursements in the amount of \$22, 232.37. Council member Angie Coulson seconded the motion all in favor, motion carried.

C. Advertisement for Maintenance Employee (Action Item)
The advertisement for the Lewiston Tribune was sent in today. Council member Jesse Wegner made a motion to run the ad for 7 days. Council member Angie Coulson seconded the motion, all in favor, motion carried.



2) Unfinished Business:

A. Steve Rishling Project (Action Item)

Steve Rishling dropped off his proposed contract with comments concerning the contract from the city of Kendrick. This contract will need to be looked over by the city Attorney Will Herrington. The council would like to table this until they can go over the proposed contract from Steve Rishling. Mayor Rose asked for a Roll Call vote: Susan Alexander ~ Aye

Angie Coulson ~ Aye

Jesse Wegner ~ Aye

Ray Seegmiller ~ Aye

The council unanimously agreed to table this until February's city council meeting.

3) New Business:

A. Chelsey Ball JK Rec Grant Support Letter (Action Item)

Not present. Per the council Chelsey Ball was able to present her request for the letter of support from the city of Kendrick she did arrive late to the meeting. Chelsey explained she is asking the JK Recreation district for funds to purchase a Lane Line Storage unit for the Lane equipment that is used for lap swim, swim team, and hopefully swim lessons in the Kendrick War memorial pool. The storage reel would help the equipment last longer, keep the pool deck cleaner, alleviate any tripping hazards on the pool deck. Chelsey also explained that JK Recreation member Chantell Hannan stated that this equipment would be for the pool even if there are no programs using the pool. Council member Jesse Wegner made a motion to approve Mayor Rose to write a letter of support for Chelsey Ball to submit to the JK Recreation District for the Lane Line storage equipment. Council member Ray Seegmiller seconded the motion, all in favor, motion carried.

B. Nomination of Council President for 2024 (Action Item)

Mayor Rose nominated Council member Jesse Wegner as council president.

Council member Ray Seegmiller made a motion to accept council member Jesse Wegner as council president. Council member Susan Alexander seconded the



motion, all in favor, motion carried.

C. Tribune Newspaper Subscription (Action Item)

Council member Jesse Wegner made a motion to pay \$31.00 a month for the hard copy of the Lewiston Tribune mailed to the City of Kendrick. Council member Ray Seegmiller seconded the motion, all in favor, motion carried.

D. Automatic Aid Agreement Juliaetta-Kendrick Fire Departments (Action Item)

Mayor Rose explained that the Automatic Aid agreement between the Juliaetta and Kendrick fire departments is a necessary agreement for the insurance rating. Council member Jesse Wegner made a motion to accept the Automatic Aid Agreement between the Juliaetta and Kendrick fire Department. Council member Susan Alexander seconded the motion, all in favor, motion carried.

E. Resolution 17-011 Joint Exercise of Powers Agreement for Broadband and Infrastructure Expansion (Action Item)

Mayor Rose read the Resolution in its entirety. Council member Jesse Wegner made a motion to accept Resolution 17-011 Joint Exercise of Powers Agreement for Broadband and Infrastructure Expansion. Council member Angie Coulson seconded the motion, all in favor, motion carried.

F. Consideration of Independent Contractor Agreement (Action Item)

This agreement will be discussed in the Executive Session.

Mayor's Report ~ Rose Norris ~ Please see attached report

Public Works/ Maintenance ~ Jake Lustig ~ Please see attached report. Jake was asked if he could make a schedule for his daily tasks and why the lagoons are so smelly currently. Jake explained that there is not enough air in the ponds and 1 of the motors is being repaired for the aerator. He also explained that the upgrade will bring in a new headworks which will help keep all the aerators from getting clogged.



City Clerk/ Treasurer ~ Nadine Towne ~ Nadine gave her report, all the minutes are completed. She sent a letter to Brandi Ross asking about her car that is parked in the RV storage. Brandi needs to contact city hall. RV space # 5 will be moving out before the requested 3 months is up. The Lewiston Tribune is now being delivered to the city post office box. All employee reporting and payroll is completed. Nadine explained that she had spoken to 3 of the RV owners who are or have someone living in their RV's on the property. They are addressing the issue and making arguments to not be living in the RV's. Nadine stated she has completed W2's and is working on getting the city taxes filed. The next few days she will be getting all the reports that Stillman needs to complete the paperwork for USDA. Nadine also spoke to Brett at the Computer Doctor, he stated he was concerned that the city website was not a secure website. I then spoke to Joe at First Step Internet they created the city website. Joe stated that the website didn't need to be secure since we hold no accounts or personal information on the site. If the council feels that it should be a secure website it will cost \$125.00 to set that up and \$215.00 per year.

Public Comment:

Dodd Snodgrass from CEDA (Clearwater Economic Development Association) informed the city that he will be sending over a new contract for the Block Grant. It will still be the exact contract we have had but the funds that are available he will request that they be for Engineering only. Mayor Rose will need to sign it and send it back. This will not change the amount of the grant but how the amount is spent.

Stillman Norton from Keller Associates explained that the city needed to have a Special meeting in 2 weeks to adopt the Resolution for the Judicial Confirmation.



6) Adjourn:

Council member Jesse Wegner made a motion to adjourn to:

EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1))

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student: (Action Item) (F) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

At 7:14 pm. Council member Angie Coulson seconded the motion, all in favor, motion carried.

Roll Call vote:

Susan Alexander ~ Aye

Angie Coulson ~ Aye

Ray Seegmiller ~ Aye

Jesse Wegner ~ Aye

Council member Jesse Wegner to adjourn the Executive Session at 9:17 pm. Council member Ray Seegmiller seconded the motion, all in favor, motion carried.